



# CITY OF TULLAHOMA

## BUILDING CODES DIVISION

PO Box 807, 321 N. Collins Street, Tullahoma, TN 37388  
P: 931-455-2282 F: 931-454-1765 www.tullahomatan.gov

### HOMEOWNER-BUILDER AFFIDAVIT OF EXEMPTION FROM THE LICENSE REQUIREMENT

1. A homeowner of the residential property may perform work themselves (individual use), without a contractor's license, as long as the residential structure is not open to the public; or for sale, lease or rent.
2. Allowed one (1) homeowner permit once every two (2) years to construct a single residence for individual use.
3. Anyone hired by the property owner is required to be licensed if they perform \$25,000 or more of the work, as these contractors would be considered prime contractors since they are contracting directly with the owner.
4. A homeowner assumes responsibility for ensuring all work meets the requirements of applicable Zoning, Building and Trades codes adopted by the City of Tullahoma: 2015 IBC, 2015 IRC, 2015 IPC, 2015 IMC, 2015 IFC, 2015 IEBC, 2015 IECC, 2015 IPMC, 2015 IFGC.
5. Members of a church may build a single residence for a preacher without a contractor's license; or they may construct a storage building for their individual use, as long as this structure is not open to the public, for sale lease or rent.
6. Members of a church would not be allowed to construct a church building, when the total cost is \$25,000 or more, since the building is open to the public.
7. A non-profit organization with a 501(c) federal exemption, may build single residences without a contractor's license. They must follow local requirements for permits and inspections.
8. Federal Projects - A state license is not required for 100% federal projects (all federally funded and on federal land), unless required by the federal government awarding authority.

### AFFIDAVIT OF EXEMPTION FROM WORKER'S COMPENSATION UNDER T.C.A. 13-7-211

I hereby swear or affirm that I am applying for a building permit from the Building Codes Division of the City of Tullahoma, Coffee County, Tennessee and I am exempt from the requirements of T.C.A. 13-7-211 requiring proof of worker's compensation insurance because:

I am a homeowner performing all of the work on property in which I reside and of which I am the legal owner.

I am a homeowner supervising all of the work on property in which I reside and of which I am the legal owner.

After reading the above statements I certify that I do understand the exemptions from the license requirement and the responsibilities of obtaining a Homeowner-Builder permit and the exemption of workers' compensation insurance coverage.

\_\_\_\_\_  
Permit Applicant Printed Name

\_\_\_\_\_  
Permit Applicant Signature

Date: \_\_\_\_\_

Signed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

a Notary Public for the State of \_\_\_\_\_

County of \_\_\_\_\_

Notary Public \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

SEAL